**AEPTO General Meeting Minutes  
October 16th, 2017**

**In Attendance (#):**

**Executive Officers:** President Jeff Turk, Secretary Rena Haase

**Committee Members:** Melanie Simcox (Hillcrest Labels),

Marleen Cromer (Fundraising/Promotions Coordinator),

Lynzee Harrison (Art Reach chair, Carnival Chair)

**Luce Road ECLC Representation:** Gillian Young, Laura Lyon

**Hillcrest Elementary Representation:** John Helinski (principal), Karly Grant

**Pine Avenue Elementary Representation:** LaDawn Showers (principal), Kim June

**Parents Representation:** Cheryl VanHorn, Jenny Church

**I Call To Order:**

**A.** The meeting was called to order at 6:34 p.m.

B. September Meeting Minutes approved

**II Reports of Officers**

**A. Great Lakes Fundraising** (Marleen Cromer).  10/19 All students will have catalogues sent home. Kickoff begins 10/20/17. Orders and payment due back to school on 11/3 (\*extended to 11/6 by 10am). Delivery of goods will be prior to Thanksgiving – possibly parent pick-up on 11/21.

-will need volunteers to collect orders for pick-up: Rena Haase volunteered

This will be put up on Facebook for another 4-6 people that are needed. We will need to decide if childcare will be needed.

Like last year, Limo & Ice Cream will be provided to top collectors. Typical goal prizes will be provided as well.

Volunteers will also be needed to count the funds & check and match the balances after 11/6/17.

**B. Drawing for prizes for Art Reach and Label Clipping Volunteer** (Marleen Cromer)

Congrats to Rachel Good!

**C. Labels** (Jeff Turk report via Mandy Sanders, Melanie Simcox – Hillcrest rep.)

September class collecting winners:

1st Pine Avenue – Mrs. Lynch’s 4th grade. 650 labels

2nd Hillcrest – Mrs. Sandro’s 2nd grade. 529 labels

3rd Luce Rd. – Mr. Woodard’s 1st grade. 385 labels

Total of about $750.00 collected in labels.

10/16 was the 1st Pine Avenue Student Council clipping party.

\* Last drive for “Labels for Education”. The program is scheduled to end in January.

**D. Art Reach** (Lynzee Harrison) The 2 introductory meetings went well. Supplies are being replenished.

Luce Rd ECLC is covered for volunteers. We are still in need of volunteers for Hillcrest and Pine Avenue. Volunteering does not require knowledge of art as it is all given to the volunteer in a way to represent it to the classroom. There re folders at schools for any new volunteers. Volunteers began in classrooms this month.

**E. Carnival** (Lynzee Harrison - chair)

Lynzee officially and graciously took on the official chair title. We may have a co-chair as well. We will confirm in November. Looking at possible dates to hold the carnival;

4/20/18, 4/27/18, 5/4/18

Lynzee will need to check the sports schedule at the middle school and coordinate accordingly. 4/27 is also a Flex Day built into the school schedule this year. If we don’t use all of our Snow Days this day may not be a school day. If that is true will it conflict with the number of families that attend?

**F. President** (Jeff Turk)

1) The PTO Website is being updated regularly now. Kim Jenson, Treasurer, is updating and posting the current budget. Rena Haase, Secretary, is updating it with meeting notes. Pictures and calendar will be updated soon.

There is a volunteer form on this site. Jeff & chairs will need to comb through those to see if some will work out.

2) The email re. a/c units working in buildings was deflected to the superintendent. Luce Rd. a/c will be set with the bond that passed. Hillcrest & Pine have some window units but will continue to use alternate cooling as needed.

The Fall heat wave was the worst on outer rooms at Pine, especially on the East side. Staff used the sprinkler and popsicles to keep kids comfortable. RESD was sent home 1 day due to special student requirements.

Donating a/c’s to schools is great! But in the long run the cost of fixing the equipment becomes a school problem.

3) How do we spread word of PTO and educate families on what PTO provides to the schools? School website shares a link to the PTO website. Schools are always great about thanking PTO in newsletters, but does every family read those?

A) Perhaps we ask the principals to include a short area with “Your Fundraising Dollars at Work” on newsletters. Refer to Families vs PTO. Families can see where the money raised is being spent. Perhaps list the PTO funds used that month on the newsletter.

Field Trips #

Science Alive #

Author Visits #

Etc…

B) Fundraisers are not directly correlated with where the money raised is funneled. (With Exception of the Book Fair – which is more a community service with donations funneled into the libraries.) All fundraisers are put into the Budget totals of PTO for all 3 elementary school use.

**G. Attendance Drawing Awards** (Marleen Cromer)

Winners: Jenny Church, Rena Haase, LaDawn Showers, Karly Grant

**III New/Continuing Business**

**IV School Reports** *(given by teacher/admin rep from each school)*

**A) Luce Road ECLC**

1) Fall festival coming up 10/26. Chair: Michele Ringle

2) Science Alive this week

3) Technology Lessons in rooms once a month. Concentrate on things like SeeSaw and MobiMax. Students and Teachers are utilizing both in classrooms.

4) Parent/Teacher Conferences coming up

5) 1st grade CMU Makerspace (paid for by CMU/Dow grant)

6) Pic Retakes in early November

7) STEAM Day #2 will happen on 10/31

8) High school Readers coming into classrooms to tell students stories

**B) Hillcrest Elementary**

1) 3rd grade Forest Hill field trips

2) Student Council is begun. 1 rep from each class elected.

3) Buddy Bench seems to be character building for all students.

4) 2nd grade AgroLiquid Field Trips coming up. Paid for by a grant.

5) 1st STEAM day scheduled.

6) Science Night should be a hit. Includes visits from Potter Park Zoo, and Alma Chem Club.

7) New upholstery in Library is a hit with the kids.

8) Halloween Costume Parade on 10/31

9) Parent/Teacher Conferences on 11/9 & 11/10

10) Book Fair will begin the week of 11/13

11) 2nd Grade “Spookfest” concert evening scheduled.

**C) Pine Avenue Elementary**

1) 4th grade Dairy Farm field trips

2) 5th grade field trips to Anderson & Girls Orchard

3) High School Forensics Club taught by Mrs.Campbell

Memorize & act out stories for children

Pine Avenue Students were requested by Mrs. Campbell this year to be

LESS well behaved. ☺ They want more of a response from the students.

4) NWEA is over

5) Parent/Teacher Conferences are coming up

6) Halloween Parade to Masonic Home on 10/31

7) “Spookfest” concerts will be on 11/2 – 4th grade and 11/3 – 5th grade.

8) New Field Trip funds request will come in November. All students read the book Wonder. NCG is trying to obtain the movie. The staff would like to take students to the movie. It would be open to parents as well with a $5 public fee. The trailer is on the internet.

**V Open Discussion**

**VI Announcements**

No Community Events brought up.

Next PTO Meeting scheduled for Monday, November 20th, 2017.

Location: Pine Avenue Elementary, Library, 6:30 PM.

Free childcare will be provided.

**IV Adjournment**

Motion to adjourn at 7:44 PM.

Motion passed.