**AEPTO General Meeting Minutes**

**March 12th, 2018**

**In Attendance (12)**

**Executive Officers: Jeff Turk - President, Kim Jensen - Treasurer, Rena Haase - Secretary**

**Committee Members:** Beckie Legeman, Lynzee Harrison, Rachel Good, Jessica Ackerman, Stephanie Stevens

**Luce Road ECLC Representation:** Cory Woodard

**Hillcrest Elementary Representation:** Jana Hanson

**Pine Avenue Elementary Representation:** Kim June

**Parents Representation:** Stephanie Truckner

**I Call To Order**

***A.*** The meeting was called to order at 7:04 pm (late meeting this week due to School Functions)

***B.*** February Meeting Minutes approved

**II Reports of Officers**

1. ***Labels – Beckie, Stephanie***
	1. Labels were sent in and checks are set to arrive
	2. Contest Winners: Lyon, Carroll, Nevins

Teachers request fliers for contests in mailboxes prior to Fridays. This will be brought to school administration attention.

* 1. Working on increasing awareness of label programs. Fliers on bulletin boards in schools, maybe lawn signs for schools next year – Beckie is collecting bids.Contest ideas for next school year – maybe 2-4 times a year vs monthly. Coordinators would keep a running tab for classrooms and post on FB to keep competition lively. Possibly a Prize Box for winning classes vs PJ Day. This would also be presented to classrooms by coordinators.
1. ***Carnival – Lynzee, Rachel***
	1. Prizes have been replenished. Ticket bags are being made up.
	2. Volunteers still needed – Rena to send an email blast to mail list.
	3. Everything is on track.
2. ***Art Reach – Lynzee***
	1. Everything is going well for the year
3. ***Treasury – Kim***
	1. Author for Luce Rd, Field trips, bussing all expected to come in soon
4. ***Book Fair – Jessica***
	1. Luce Road did 2 evening times this year. Worked out well for working parents.
	2. Classes visited on Tues & Wed only which helped since we had a shortage of volunteers
	3. Luce Rd Sales 2016 = $4700, 2017 = $6962, 2018 = $6660
		1. Schools get ½ of collected monies in scholastic money for libraries + $300 bonus.
		2. All Luce Rd students received a free book of their choice today, 3/12.
	4. Jessica will put together basic volunteer instructions for next years new volunteers to uniformly train volunteers.
	5. We are still in need of volunteers for Pine Avenue Book Fair
		1. Rena to include this in her email blast
		2. Book fair will begin 3/19/18.
	6. Pine Avenue Sales 2015 = $8000, 2016 = $6268, 2017 = $7075
	7. Book Fair Volunteers at all schools also earn prizes.
5. ***Fun Run 2018 – Jeff***
	1. Final copy of flier has been completed.
	2. There will be 3 weeks of fundraising before the date of the Fun Run.
	3. 2017 we had 473 of 1000 children registered. 330 of those children raised funds. We still have great room to grow this fundraiser.

**III New/Continuing Business**

* **Lawn signs for labels program – estimates are being collected by Beckie Legeman**

**IV School Reports (given by teacher/admin rep from each school)**

**A)** Pine Avenue: Reading month has kicked off, swimming has begun, 4th grade field trip to the capital, and Forest Hill field trip to Forest Hill Nature Center coming up. 5K coming up as well.

***B)*** Hillcrest: Reading month parade scheduled for 3/19 – in school. 3rd grade Forest Hill Field Trip scheduled for Spring, Impression 5 in June, Fine Arts Day 5/12/18. (Fine Arts date corrected from Feb notes)

***C)*** Luce Rd.: Book Fair was an awesome experience, Acts of Kindness was celebrated the month of February. Pirate theme for Reading month. Also incorporated into STEAM Day theme. Author Field trip to High School & family night with authors will be 3/14. 1st grade field trips to Forest Hills in May with Kindergarten going to the Discovery Museum in Mt. Pleasant.

**V Open Discussion**

**VI Announcements**

Serendipity in town is open and delicious. Try morning for some delicious cinnamon rolls that are “to die for!”.

Next PTO Meeting scheduled for Monday, April 16th, 2018.

Location: Luce Road ECLC, Cafeteria, 6:30 PM.

Free childcare will be provided.

**IV Adjournment**

Motion to adjourn at 7:34 pm.

Motion passed.