

AEPTO General Meeting Minutes November 18, 2019

In Attendance (13):

Executive Officers: President Jeff Turk, Treasurer Kim Jensen, Secretary Patricia Jalouszynski

Committee Members: Stephanie Truckner, Michelle Northrop

Luce Road ECLC Representation: Cassie Thelen, Bonnie Simcox, Haylie Chamarro

Hillcrest Elementary Representation: John Helinski,

Pine Avenue Elementary Representation: Nathan Aquilina, Kim June, Heidi Kolb

Parents Representation: Michelle Northrop

I Call To Order:

- A. The meeting was called to order at 6:30 pm.
- B. The minutes of August 2016 were reviewed and approved.

II Reports of Officers

A. President (Jeff Turk)

Next year we vote on executive board. Jeff has one year left to participate. Fun

B. Treasurer (Kim Jensen)

Still have money. Lots of purchases/field trips happening. Taxes for bookfair - \$185 in taxes (roughly) on kids books. Budget included.

C. Labels

Contest ended- Fall contest Winners Lyons, Wicks, Lowe. October 31, 7000 box tops to post office. Still have another stack, for March 1st. Deadline/cutoff. Contest will happen before that.

Dimes, \$130, some left over from last year.

Box tops app- deals and specials that encourage various spending habits. You can also select a teacher to credit the box tops. Give Credit option is hard to change-a star when you scan your receipt.

D. Art Reach

No new news.

E. Book Fair

Hillcrest's book fair went over well. \$1000. E-Wallet was used a lot.

Pine Avenue Dec 9-13, Goal of \$6575. Evening event Tuesday 5-7. All for Books Coin Drive – students can earn extra funds for the library.

Luce Road Mar 2-5th.

Parent Nights do not get tax free. Volunteers needed. Round-up program got an extra \$25 for the library.

F. Carnival (Michelle Northrop)

New Chair Michelle. Carnival Date:

G. Fun Run

6th fun run Date needs to be picked. Kick off April 6th (Hillcrest and Pine) and 7th (Luce). Tuesday the 28th for Luce morning, Hillcrest the 28th afternoon. Monday the 27th, morning for Pine.

incentives/prize- Magician, drumming class, Brickk, DuHadway

Mid-Michigan Health deadline for corporate sponsorship is 11/20, otherwise not til March.

Dr. John Orthodontics as a possibility.

McDonald's has a sponsorship program with volunteering.

III New/Continuing Business

A. Mrs. Simcox – PACK (Parents and Cool Kids) Program – RAZ (Reading A to Z), funding changed and there is a request to fund RAZ in the amount of \$500. Suggestions to pair the two programs, and fund them together. Jeff motion to add \$500, Stephanie seconded. Funding does not look promising – asking for continued support from the PTO. Motion Passes

B. David Hagerman – went over excellent. Lots of good praises, and something to possibly repeat.

IV School Reports

A. Luce

Science Alive was in October and Fall Festival was on the 30th, and both went over well. Alma College Athletics had lots of student help (roughly 40), and they were great. Great turnout for Parent Teacher conferences. The climbing wall is still not able to be played on, due to the weather. Gingerbread Day is December 19th, and first graders will go see Polar Express at NCG (Private Theater, thank you NCG).

B. Hillcrest

Just finished up 3rd Forest Hill field trips. CMU Stem is coming down (three times this year). 2nd grade also went to Forest Hill. Science Night with thanks to Alma Chemistry Club and Potter Park Zoo. STEM lab for 2nd grade also came. Student

Council is up and running with first official meeting passed. 2nd graders have musical performance night on Dec 17th.

C. Pine

Had planned a walking field trip to Arbor Grove and Masonic but it was rained out. 5th grade is planning camp. Parent Teacher conferences provided 87 results on surveys that were offered in the library. November 1st, curriculum review sessions (teachers met to discuss curriculums). Flyers went out for fundraisers, with proceeds funding incentives. Another book order has also been submitted

V Open Discussion

None

VI Announcements

IV Adjournment

Mrs. Simcox motioned to close.

Break-out sessions

Next PTO is January 20, 2020.

Budget 2019-20		(updated 11/18/19, cleared through Oct)					
Summary							
		TOTAL	LUCE	HILLCREST	PINE	PTO	
Starting Cash Balance:		\$100,274.23					
Budgeted for 2019-2020		\$75,664.13	\$24,163.13	\$21,431.00	\$15,190.00	\$14,880.00	
Total Budget Spent		\$16,092.47	\$6,647.53	\$4,879.20	\$2,720.23	\$1,845.51	
Budget Remaining		\$59,571.66	\$17,515.60	\$16,551.80	\$12,469.77	\$13,034.49	
Reserves for 2019-2020		\$13,231.85	\$5,106.20	\$2,859.73	\$4,915.92	\$350.00	
Total Reserves Spent		\$1,506.64		\$1,506.64			
Reserves Remaining		\$11,725.21	\$5,106.20	\$1,353.09	\$4,915.92	\$350.00	
Cash Balance Remaining		\$86,513.22	adds cleared totals from this page minus fundraiser bills and bookfair bills				
Ledger Total Debits		\$21,604.44					
Ledger Total Deposits		\$4,038.31					
Ledger Balance		\$82,708.10	Starting Balance + Deposits – Debits				
Income							
		2018-2019	Goals	Gross	Expenses	Budget	Net
Interest	601	\$178.56	variable	\$32.98			variable
Fundraisers	602	\$0.00			\$0.00		\$0.00
Box Tops	603	\$310.07			\$0.00		\$0.00
Carnival	604				\$0.00	\$1,000.00	\$1,000.00
Book Fair	605	-\$95.22		\$4,005.33	\$4,189.97	\$1,200.00	\$1,015.36
Author	606				\$0.00	\$2,000.00	\$2,000.00
Donations	607	\$0.00					\$0.00
Fun Run	608	\$52,926.08			\$0.00	\$4,000.00	\$4,000.00
Shoe Box Recycling	609	\$0.00					\$0.00
Total		\$53,319.49	\$0.00	\$4,038.31	\$4,189.97	\$8,200.00	\$8,015.36
Expenses							
Luce Road ECLC							
		Annual Budget	Total Expenses	Cleared Expenses	Available Budget		
Principal Fund	101	\$400.00			\$400.00		
PS-Y5-K Team Fund*	102	\$2,160.00	\$375.67	\$375.67	\$1,784.33		
1st Grade Team Fund*	103	\$1,980.00	\$393.00	\$393.00	\$1,587.00		
Preschool Field Trips	104	\$450.00	\$210.00	\$210.00	\$240.00		
Kindergarten Field Trips	105	\$1,550.00			\$1,550.00		
1st Grade Field Trips	106	\$1,640.00	\$700.00	\$700.00	\$940.00		
Reading Month	107	\$250.00			\$250.00		
General Assembly	108	\$900.00			\$900.00		
Gingerbread House Day K	109	\$200.00			\$200.00		
PACK Reading Program	110	\$800.00			\$800.00		
Literacy Lounge/Other Books	124	\$500.00			\$500.00		
Science Alive	111	\$2,320.00	\$2,320.00	\$2,320.00	\$0.00		
Fall Festival	112	\$600.00	\$150.00	\$150.00	\$450.00		
Farm Day	113	\$500.00			\$500.00		
Masonic Interger. Trips	121	\$1,000.00			\$1,000.00		
First Day of PS/K/1st Books	122	\$2,000.00			\$2,000.00		
Author	123	\$2,000.00			\$2,000.00		
Bi Annual Reindeer Visit	114	\$275.00			\$275.00		
Student Bookfair Fund	115	\$1,200.00			\$1,200.00		
**Fundraiser Bonus (Tech/Book Fund)	116	\$1,361.81			\$1,361.81		
Library/Media Fund	117	\$500.00	\$40.76	\$40.76	\$459.24		
**Reserved Library/Media	118	\$1,278.75			\$1,278.75		
Building/Playground	119	\$500.00	\$19.97	\$19.97	\$480.03		
**Reserved Bldg/Playground	120	\$2,465.64			\$2,465.64		
Laminator (approved 5/19)		\$2,438.13	\$2,438.13	\$2,438.13	\$0.00		
**Total Reserves		\$5,106.20	\$0.00	\$0.00	\$5,106.20		
Total Budgeted		\$24,163.13	\$6,647.53	\$6,647.53	\$17,515.60		
Total		\$29,269.33	\$6,647.53	\$6,647.53	\$22,621.80		

Hillcrest Elementary					
		Annual Budget	Total Expenses	Cleared Expenses	Available Budget
Principal Fund	201	\$400.00	\$128.21	\$128.21	\$271.79
2nd Grade Team Fund*	202	\$1,980.00			\$1,980.00
3rd Grade Team Fund*	203	\$1,801.00	\$289.39	\$129.17	\$1,511.61
2nd Grade Field Trips	204	\$3,600.00	\$658.55		\$2,941.45
3rd Grade Field Trips	205	\$2,600.00			\$2,600.00
CMU STEM Experiences	219	\$3,600.00	\$700.00		\$2,900.00
Reading Month	206	\$500.00			\$500.00
General Assembly	207	\$900.00	\$500.00	\$500.00	\$400.00
Fine Arts Day	208	\$500.00			\$500.00
2nd Grade PACK Program	209	\$750.00	\$600.00	\$600.00	\$150.00
Literacy Lounge/Other Books	218	\$500.00	\$371.96	\$371.96	\$128.04
Science Night	210	\$500.00			\$500.00
Student Bookfair Fund	211	\$1,200.00	\$1,200.00		\$0.00
Student Council	212	\$700.00			\$700.00
Book Fund for Each Student	220	\$900.00			\$900.00
**Fundraiser Bonus (Tech/Book Fund)	213	\$1,506.64	\$1,506.64	\$1,506.64	\$0.00
Library/Media Fund	214	\$500.00			\$500.00
**Reserved Library/Media	215	\$708.36			\$708.36
Building/Playground	216	\$500.00	\$431.09	\$431.09	\$68.91
**Reserved Bldg/Playground	217	\$644.73			\$644.73
**Total Reserves		\$2,859.73	\$1,506.64	\$1,506.64	\$1,353.09
Total Budgeted		\$21,431.00	\$4,879.20	\$2,160.43	\$16,551.80
Total		\$24,290.73	\$6,385.84	\$3,667.07	\$17,904.89
Pine Avenue Elementary					
		Annual Budget	Total Expenses	Cleared Expenses	Available Budget
Principal Fund	301	\$400.00	\$76.20	\$76.20	\$323.80
4th Grade Team Fund*	302	\$1,800.00	\$313.12	\$236.50	\$1,486.88
5th Grade Team Fund*	303	\$1,440.00	\$393.24	\$322.53	\$1,046.76
4th Grade Field Trips	304	\$3,500.00	\$238.86		\$3,261.14
5th Grade Field Trips	305	\$1,100.00	\$927.94	\$500.00	\$172.06
Reading Month	306	\$250.00			\$250.00
General Assembly	307	\$900.00	\$500.00	\$500.00	\$400.00
Science Fair & Engineering	308	\$600.00			\$600.00
5th Grade Camp	309	\$2,000.00			\$2,000.00
Student Bookfair Fund	310	\$1,200.00			\$1,200.00
Student Council	311	500.00			\$500.00
Literacy Lounge/Other Books	317	500.00	\$56.96		\$443.04
**Fundraiser Bonus (Tech/Book Fund)	312	\$991.98			\$991.98
Library/Media Fund	313	\$500.00	\$82.57	\$51.95	\$417.43
**Reserved Library/Media	314	\$1,423.94			\$1,423.94
Building/Playground	315	\$500.00	\$131.34	\$131.34	\$368.66
**Reserved Bldg/Playground	316	\$2,500.00			\$2,500.00
**Total Reserves		\$4,915.92	\$0.00	\$0.00	\$4,915.92
Total Budgeted		\$15,190.00	\$2,720.23	\$1,818.52	\$12,469.77
Total		\$20,105.92	\$2,720.23	\$1,818.52	\$17,385.69
General Fund					
		Annual Budget	Total Expenses	Cleared Expenses	Available Budget
PTO/Parent Involvement	401	\$700.00			\$700.00
Art Reach	402	\$350.00			\$350.00
**Reserved Art Reach	413	\$350.00			\$350.00
Art Fund	403	\$600.00			\$600.00
Childcare	404	\$330.00	\$30.00	\$30.00	\$300.00
Author (2 schools)	405	\$2,000.00			\$2,000.00
Book Fair (covers tax)	406	\$1,200.00	\$184.64		\$1,015.36
Copies	407	\$200.00	\$55.87	\$55.87	\$144.13
Fundraiser	408				
Box Tops	409				\$0.00
Carnival	410	\$1,000.00			\$1,000.00
Fun Run	411	\$4,000.00			\$4,000.00
Teacher Appreciation	412	\$1,000.00			\$1,000.00
Free Family Event	414	\$3,000.00	\$1,575.00	\$1,575.00	\$1,425.00
XtraMath Incentives	415	\$500.00			\$500.00
**Total Reserves		\$350.00	\$0.00	\$0.00	\$350.00
Total Budgeted		\$14,880.00	\$1,845.51	\$1,660.87	\$13,034.49
Total		\$15,230.00	\$1,845.51	\$1,660.87	\$13,384.49
* Team Funds are \$180 per teacher for classroom expenses					
** Reserved Funds carry over from year to year					