

In Attendance (17):

Executive Officers: President Jeff Turk, Treasurer Laura Ash, Secretary Jennifer Wilson
Committee Chairs: Jessica Ackerman (Book Fairs), Lynzee Brenner (Art Reach), Laura Karr (Carnival), Mandy Sanders (Labels Coordinator)
Luce Road ECLC Representatives: Principal Donna Ingersoll, Bonnie Simcox
Hillcrest Elementary Representatives: Kathleen Cranna, Laura Hirschman, Denise Carroll
Pine Avenue Elementary Representative: Principal Marcus Hillborg, Kim June, Heidi Kolb
Parents: Branden Sanders
Superintendent: Sonia Lark

I. Call to Order:

- A. The meeting was called to order at 6:33pm at Pine Ave.
- B. November 2015 minutes were reviewed and approved (Ackerman/Ash).
- C. February 2016 minutes were reviewed. One correction: Amanda Higbie should be listed under parents (not Luce Rd Reps). Approved (Ackerman/Karr).

II. REPORTS FROM OFFICERS and COMMITTEE CHAIRS

A. PRESIDENT (Jeff Turk)

No separate report.

B. TREASURER (Laura Ash)

Prizes were purchased for Fun Run. Money coming in for labels, Book Fair, Clubs Choice. Deadline for teacher reimbursements and check requests is one week after last day of school. Laura Ash will send out reminder email to teachers.

C. FUNDRAISING (Jeff Turk for Teresa Parks)

Limo ride is May 3. Permission slips to go home after spring break. May need volunteers.

D. LABELS (Mandy Sanders)

Box Tops have been submitted for the last set to count toward 2015-16 school year. Next collections will be included in fall check. Checks should arrive mid-April (over \$1000). Mom-to-mom sale will provide shoe donations. Monthly Box Tops competitions have increased participation and overall numbers; working well for Labels Coordinator and teachers, though collection envelopes have been missing. Will provide more durable envelopes next year.

E. ART REACH (Lynzee Brenner)

Art Reach will conclude in early May. Prints and written materials will need to be collected from each school. **Help is needed with this.** Next year need to brainstorm ways to follow-through with parents who sign up. Suggested asking teachers to first identify someone personally. Ask parents to designate 1st, 2nd choice for classrooms in order to not have multiple volunteers in one class while other classes have no one. Continue to provide good training and support.

F. CARNIVAL (Laura Karr)

Carnival date is April 29. Need volunteers. Sign-up sheet was passed around. Background checks will be done on all volunteers (list at central office). Discussed participation of Student Council and National Honor Society.

G. BOOK FAIRS (Jessica Ackerman)

Luce Rd earned \$2582+ in Scholastic Dollars. Pine Ave earned \$3447+ in Scholastic Dollars. Though these are not dollars included in PTO budget, these Scholastic Dollars go directly to schools (media specialists and teachers). Jessica reported a good group of volunteers.

III. NEW/CONTINUING BUSINESS

A. Santa Store/Holiday Shop was discussed. This idea was parent-suggested. Discussion followed on whether each school desired this opportunity. Questions were asked about how much space would be needed, could more info be provided regarding pricing and free options, and how to decide who gets the free options. Fundraising organizations may offer this type of opportunity as well. Some interest and support from principals. Consideration of evening hours as well.

B. FUN RUN (and Roll) - Jeff Turk shared about the pledge packets and letters, as well as Kick-off Assemblies at each school (Luce Rd 4/26, Hillcrest 4/26, Pine Ave 4/27).

C. Prize for end-of-year drawing for PTO attendance. There will be two separate drawings: one for teachers/committee chairs/officers and one for parents unassigned to specific role. Will offer a choice of prizes.

D. Superintendent Sonia Lark shared about District-Sponsored Organizations (DSO). Written documents were provided. In order for organizations to utilize school system name, logo, students as sellers, use of school property, etc., each organization must be registered with the school board. This registration will include contact information of elected officers, copy of bylaws, written procedures for handling of finances (70%+ must be used for students), and submission of fundraiser ideas and calendar (in order to eliminate duplication or overselling). Approval of DSO will occur at June 2016 School Board meeting. Discussion and vote to become a DSO will occur at next AEPTO meeting (April 18).

IV. SCHOOL REPORTS

A. LUCE RD

Principal Donna Ingersoll reported March Reading month went very well. They spent lots of PTO money and are very grateful.

Due to lateness of hour, Hillcrest and Pine Ave did not give reports.

VI. Adjournment

Motion was made to adjourn (Cranna/Ackerman). Motion approved. Meeting adjourned at 8:20PM.

Next meeting will be on Monday, April 18 at 6:30pm at Luce Rd.

Respectfully submitted,
Jennifer Wilson, AEPTO Secretary